

# The National Leadership Academies

## FutureDocs Abroad – Enrollment Terms and Conditions

**Students, Parents, Guardians: Please read these Terms and Conditions carefully, including the Code of Conduct, as both documents require Student and Parent/Guardian Signatures. NOTE: The Enrollment Form also requires Student and Parent/Guardian Signatures.**

### I. FUTUREDOCS ABROAD AND THE NATIONAL LEADERSHIP ACADEMIES

The FutureDocs Abroad program (the "Program") is an international education experience for students hosted by The National Leadership Academies, Inc. The parties to this agreement are (a) The National Leadership Academies, Inc. (the "Academies") and (b) either the Student, if he or she is 18 years or older on the date of signing, OR, the Parent or Guardian, if Student is not 18 years or older on the day of signing. Even if the Student is 18 years or older, the Academies strongly encourage the Parent or Guardian to read and understand this agreement. In any case, the Student is required to sign this agreement. References to the "Student" shall include "Parent/Guardian", if and as necessary.

### II. ENROLLMENT AND TUITION PAYMENT

Enrollment for the Program is confirmed when (a) a Student has completed, signed and submitted his or her Enrollment Form and Code of Conduct Form, (b) the Student pays the full tuition fee stated on the Enrollment Form, and such payment is processed by the Academies' Registration Office, and (c) an email notification is sent by the Academies to the Student / Parent / Guardian confirming enrollment.

Payments may be made via check, money order, credit card or PayPal as indicated on the Enrollment Form. All payments, including deposits, are non-refundable. Should any payment not be processed and credited due to insufficient funds, credit card denial, or failure to remit payment on time, the Academies will deny enrollment unless the Student makes successful repayment within ten (10) business days of written notice of such failure to remit payment. Should enrollment be denied, all previous payments made are non-refundable.

### III. FUTUREDOCS ABROAD TUITION

The tuition stated in the Enrollment Form will cover each of these elements ("Tuition"):

- Academic Content of the Program: The Academies will collaborate with the host university or institution to design the Program's curriculum and provide mentors who will provide medical instruction in the English language during the Program.
- International Airfare: The Academies will select one domestic airport from which all staff and students will fly together from the U.S. to the program host country. International airfare for the Student is included in the Tuition. *Student is responsible for booking his or her own travel to the assigned domestic airport meeting location and this is not included in the Tuition.*
- Accommodations: The Academies will arrange for accommodations in the host country at modern hotels near the clinical locations or, if available, in university dormitories. *If the Student chooses to arrive or depart from the domestic airport outside of the program dates on the Enrollment Form, the Student is responsible for any additional hotel accommodations required.*
- Ground Transportation in the Host Country: The Academies will arrange transportation to and from the airport in the host country, clinicals, and sightseeing locations where necessary. If clinical locations are within walking distance to the hotel, students will walk with an assigned chaperone to and from the clinical locations.
- Meals: Breakfast, lunch, and dinner will be provided and are included in the Tuition.
- Supervision: The Academies will provide chaperones who will accompany students on the international flights, stay in the same accommodations near students, and be available to assist students throughout the Program.
- Sightseeing: During designated free time, the Academy will transport students to sightseeing locations, where they will be accompanied by chaperones.
- Medical Travel Insurance: The Academies will secure a temporary international travel medical insurance policy to provide medical coverage during the Program for qualified students.

Tuition DOES NOT cover any of these elements:

- Domestic transportation to and from the designated departure and arrival location for international travel to and from the host country.
- Any passport fees, visas, health records or tests, or immunizations required by the host country or hospital or as recommended by the U.S. Center for Disease Control or the U.S. Department of State.
- International airline baggage fees for checked baggage in excess of the airline's free checked baggage allowance, and any domestic airline baggage fees.
- Spending money for souvenirs, snacks, incidentals, and personal expenses.
- Trip cancellation insurance or expenses incurred due to delays, flight cancellations, or layovers.
- Other costs and expenses incurred due to the modification, postponement, rescheduling, delay or cancellation of the Program.

In no instance shall the Academies be responsible for any expenses incurred by the Parent or Student outside of the Tuition described in Sections II and IV.

### IV. CANCELLATION POLICY

1. If the Student enrolls in the Program and the first payment for enrollment is processed on or before March 5, 2021, enrollment may be canceled for a full refund of Tuition paid if the request is made in writing within 30 days of the first payment, regardless of whether that first payment is a full payment or partial payment. Refunds can take four to six weeks to process. Beyond 30 days of the first or full payment, tuition is non-refundable, including all deposits and payments paid.
2. If the Student enrolls in the Program and the first payment for enrollment is processed on or after March 5, 2021, tuition is non-refundable and non-transferable, including all deposits and payments paid.
3. If the Student enrolls in the Program and the first payment for enrollment is processed on or before March 5, 2021, enrollment may be transferred through March 5, 2021 to a future Program on a space-available basis.

Unless otherwise stated above, no monies shall be refunded to the Student. The Academies strongly encourages families to purchase travel insurance to cover travel and tuition expenses in case of an unforeseen cancellation.

### V. CODE OF CONDUCT; SAFETY

The Program is an academic experience requiring the highest standards of student behavior, as embodied in the FutureDocs Abroad Code of Conduct (the "Code"). Student and Parent/Guardian understand and acknowledge that the safety and well-being of all the participants of the Program requires faithful compliance with the Code. By signing the Code, the Student agrees to conduct him/herself in accord with the Code; abide by the relevant laws; not use tobacco, alcohol, nonprescription or controlled substances at any time; conduct him/herself in a civil and respectful manner at all times; follow the instructions of the FutureDocs Abroad staff; and abide by all rules of the Program. If the Student is a minor, Parent/Guardian of the Student understands and agrees with the Code, and have discussed it with the Student, and understand that the Student is bound by the terms of the Code, regardless of age.

Both Parent/Guardian and Student understand that if the Student's behavior is deemed an infraction of the Code, in the sole discretion of FutureDocs Abroad staff, that infraction may result in the Student's immediate dismissal, and denial of the Student's Achievement and Leadership Certificate. While the Academies does not intend to monitor the conduct of Students beyond what is necessary to maintain the quality and academic demeanor of the Program, the Academies may take all reasonable steps to ensure compliance with the Code. If Student does not comply with the Code, then the Academies is absolved of responsibility for the safety of the Student. The Academies will nonetheless extend reasonable efforts to ensure that any dismissed Student has safe arrangements for his or her travels home.

The host university or institution may also request the dismissal of any student (a) whose work or conduct is not in full accord with the university's standards of performance or applicable policies or procedures, or (b) whose actions pose an immediate threat to the health or safety of the university's patients or employees, or violate any government regulation or restriction implemented to protect the public health and safety.

Student Initial \_\_\_\_\_ Parent/Guardian Initial \_\_\_\_\_

## **VI. STUDENTS WITH SPECIAL NEEDS**

The Academies encourages participation of students with special needs, including students with disabilities. The Academies may be able to provide appropriate auxiliary aids and services to assist students with special needs to benefit from participation in the Program.

Please be advised that host countries and universities may differ in availability of accommodations for students with disabilities based on local laws, regulations, and facilities. Students with special needs and their Parent/Guardian are encouraged to contact the Academies for more information and to discuss needs before they enroll in FutureDocs Abroad.

## **VII. MODIFICATION, RESCHEDULING, OR CANCELLATION OF FUTUREDOCS ABROAD**

The Academies reserves the right, at any time and at its sole discretion, to modify, reschedule, postpone or cancel the Program because of health or safety issues or other issues including, but not limited to, acts of God, travel or activity delays or cancellations, acts or omissions of government authority, compliance with government restrictions or regulations, force majeure, and any other cause or event beyond the reasonable control of the Academies that may impact the conduct of the Program, the availability of speakers or other resources of the Academies or the host university institution, the participation of the students, or the ability of the Program's organizers and participants (including the students) to travel within and outside of the United States. If such modification, rescheduling, postponement or cancellation is deemed necessary by the Academies, then it will notify the Parent/Guardian and Student in writing.

If the Academies decides to reschedule, postpone or cancel the Program, any payments received will be credited as payments for a future FutureDocs Abroad program. The Academies shall not be responsible for costs, expenses, penalties or rebooking fees that may be imposed as a result of the modification, rescheduling, postponement or cancellation of the Program.

## **VIII. EQUAL OPPORTUNITY**

The Academies complies with all applicable federal and state nondiscrimination laws and does not engage in discrimination. The Academies admits qualified students without regard to race, color, sex, religion, national or ethnic origin, disability, age, sexual orientation, place of residence or any other basis prohibited by law to all rights, privileges, programs, and activities generally accorded to students at the Program.

The Academies complies with all applicable United States federal, state and local laws in connection with students with disabilities or with special needs, including the Americans with Disabilities Act. Nevertheless, the Academies does not warrant compliance of accommodations and facilities located outside the United States with the Americans with Disabilities Act, including, but not limited to, accessibility requirements.

## **VIII. MEDIA AUTHORIZATION AND PRIVACY POLICY**

The Student and Parent/Guardian grant the Academies and its assignees, licensees, agents and representatives permission to use the Student's name, city, state, school name, voice, likeness, comments, submitted documentation, written papers and/or biographical information including, without limitation, as the same may be embodied in photographs, audiotapes, videotapes, movies or otherwise in which the Student may appear in connection with the Program, and any information obtained by the Academies relating to the Student through the Student's participation in the Program, for marketing, publicity or educational purposes.

The Academies respects each Student's privacy rights in all personal information and identity and does not sell or give away Student data or personal information to any third party.

## **IX. INSURANCE AND MEDICAL INFORMATION**

Qualified students will receive medical insurance policy coverage at no additional charge as a part of the Program. This policy will cover medical costs for illness or accidents during the dates of the Program for Student, including medical evacuation should that be necessary. Further details on this coverage will be distributed closer to the Program. Each qualified Student will be named as the insured on this policy, and any claim by Student or Parent/Guardian for Student must be filed with the insurance company. Students must qualify for the policy according to the conditions required by the medical insurance provider. The Academies is not responsible for providing coverage for students who do not qualify. The insurance policy runs from the insurer to the qualified Student; the Academies is not a party to this arrangement.

Under no circumstances will the Academies be responsible for the costs of illness or accident of Student (or accompanying Parent/Guardian), or for medical evacuation costs in excess of the cost of the return flight to the designated domestic airport that is a part of the Program Tuition.

Student and Parent/Guardian should consult their existing medical insurance policy to understand what, if any, existing coverage Student may also have. The Student is also required to provide the Academies with medical information including emergency contacts, allergies, current medications, and other relevant medical information.

## **X. PASSPORTS, VISAS, HEALTH RECORDS, AND IMMUNIZATIONS**

The Student must have and bring on the Program a valid U.S. passport that will not expire within six months of the Student's return to the U.S. The country to which the Student is traveling to participate in the Program may require visitors to obtain a visa in order to enter the country. In addition, the host country or hospital may require certain vaccinations, medical tests, or proof of medical fitness to travel to the country and/or participate in the Program. The Student and Parent/Guardian acknowledge they are responsible for obtaining and providing proof of a valid U.S. passport, any required visas, health tests or records, medical declarations or certifications and immunizations to the Academies, at the Student's expense, at least 90 days prior to the start date of the Program, unless otherwise requested by the Academies. Should the Student fail to submit the proof of passport, required visa, health tests or records, medical declarations or certifications or immunizations by the date requested by the Academies, the Academies will deny enrollment. Should enrollment be denied, all previous payments made are non-refundable. The Academies will provide information about the required vaccinations and/or health tests and how to obtain a visa. The Academies does not provide these arrangements and cannot be held responsible if a Student fails to complete these requirements for travel.

If required by the host country and/or host university, the Student shall bring with him copies of his or her health records, medical declarations or certifications, and shall be ready to produce them for inspection if necessary. The Academies cannot be held responsible if a Student fails to produce these requirements upon the request of governmental or university authority.

## **XI. EMERGENCY MEDICAL AUTHORIZATION**

Should a Student become ill, be injured or require emergency or other medical treatment including hospitalization and/or surgery during the Program, the Student and Parent/Guardian hereby request, authorize, and give full permission and consent to the Academies to act on the Student's and Parent's behalf and in their stead until such time as an Academies staff member can notify the Parent of the situation. The Student and Parent/Guardian understand and agree that in any such event, the Student may be taken to a hospital emergency room and examined by an emergency room physician. The Student and Parent/Guardian agree to be solely responsible for all expenses incurred because of any accident, illness and/or injury suffered by the Student and to reimburse the Academies for any such expenses it may incur.

The Student and Parent/Guardian hereby release and hold harmless the Academies from all claims, demands, damages, and expenses, whether known or unknown, resulting from, rising out of or incident to the Academies' actions taken pursuant to this authorization.

## **XII. RESPONSIBILITY; RESOLUTION OF DISPUTES**

1. The Student and Parent/Guardian each hereby release the Academies and its subsidiaries and affiliates, and each of its directors, officers, employees, agents, and representatives from any and all claims, resulting in any injury, illness, loss, liability, cost or expense arising out of the Student's participation in the Program or any events incidental thereto, including the Student's travel from his or her home to and from the Program, or arising out of, in connection with or resulting from any acts or omissions of any third party, including, but not limited to, any third-party vendors, contractors or suppliers who render services to the Academies in connection with the Program.
2. The Student and Parent/Guardian agree to indemnify and hold harmless the Academies and its subsidiaries and affiliates from any and all loss, liability, damage, cost or expenses that the Academies may incur that are caused directly or indirectly by the conduct or actions of the Student while participating in the Program, including conduct or actions that violate the Code.

Student Initial \_\_\_\_\_ Parent/Guardian Initial \_\_\_\_\_

3. The Academies shall not be liable for any loss, damage or expense resulting from any activity delays or cancellations, acts of God, acts or omissions of government authority, compliance with government regulations or restrictions, force majeure or any other cause or event beyond the reasonable control of the Academies. Under no circumstance may any party be liable to the other for consequential or special damages, for any action for damages arising from a breach of warranty, or for any action, or class action.
4. The Academies convenes FutureDocs Abroad in the spirit of education; it makes no warranty or promise that any certain outcome or benefit will be achieved. Indeed, the ultimate value of the Program is a matter of what the Student can take away from it.
5. The sole remedy for any breach of this Agreement or complaint brought in connection with this Agreement is set forth below.
6. In the event of a dispute between the Student and/or Parent/Guardian and the Academies, the following process shall apply. The Student and/or Parent/Guardian shall send written notice of the issue to the Academies within thirty calendar days of the closing date of the Program in which Student was enrolled. The Academies shall respond in writing within fifteen calendar days. If that response is not satisfactory to the Student and/or Parent/Guardian, then the Student and/or Parent/Guardian agree that any such dispute or complaint shall be decided by binding arbitration under the Commercial Rules of the American Arbitration Association, applying the law of the District of Columbia. Each party shall bear its own costs of such arbitration. In no event shall the amount of any award against the Academies hereunder exceed the total sum of fees paid by Student and/or Parent/Guardian to the Academies for the Program. The Student and/or Parent/Guardian agree that this shall be the sole remedy for resolution available under this Agreement. In the very unlikely event that the Academies has an unresolved dispute with the Student and/or Parent/Guardian, it agrees to follow the same procedure.

**XIII. ENTIRE AGREEMENT**

These Terms and Conditions, together with the Enrollment Form and the Code of Conduct, constitute the entire understanding between the parties with respect to its subject matter, superseding and replacing any and all prior agreements, communications, and understandings, both written and oral. Any amendment to this Agreement must be in writing signed by all parties.

**By signing below, I/we understand and agree to the Terms and Conditions of FutureDocs Abroad. In the event that Student is below the age of 18, then Parent or Guardian attests that he or she agrees that both he or she and Student agree to the terms of this Agreement.**

**NOTE: ALL Students must sign, regardless of their age, to signify that they understand this Agreement. Signature of Parent or Guardian is necessary if Student is below the age of 18 at the time of signing.**

\_\_\_\_\_

Student Name (Print)

\_\_\_\_\_

Student Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Parent/Guardian Name (Print)

\_\_\_\_\_

Parent/Guardian Signature

\_\_\_\_\_

Date

# The National Leadership Academies

## FutureDocs Abroad – Code of Conduct Agreement

As a student enrolled in FutureDocs Abroad, I agree to the following expectations with regard to safety and conduct.

I agree to complete to the best of my ability all aspects of the FutureDocs Abroad Program and successfully participate both as an individual and a representative of The National Leadership Academies. I agree to conduct myself in such a way that supports my own learning, and supports the learning of my peers, the teaching of physicians, and the guidance of the chaperones.

FutureDocs Abroad is an alcohol-, smoking-, and substance-abuse-free experience. I agree to refrain from use of these substances as well as any illegal substances.

I agree to not engage in any behaviors that will put my health or life at risk, such as but not limited to departing from the scheduled itinerary and tour, entering restricted areas of host medical school and medical centers, entering financial agreements with locals, inviting strangers into the program or hotel, and providing locals with personal information such as passport information, credit/debit card information (other than secure bank/vendor), home addresses, and phone numbers.

I agree to remain in the assigned hotel or dormitory room as indicated by staff. Any changes or breach of this security precaution could lead to expulsion from the program.

I agree to maintain all required dress code standards as set forth by FutureDocs Abroad staff or requested by participating medical school/medical center policies. I also agree to remain with my assigned mentors, physicians, or other assigned staff at all site visit locations.

I agree to abide by the host university or institution's standards and requirements.

I understand not complying with the above-mentioned expectations may result in dismissal from the program and return to the United States at my and my parent's or guardian's expense.

I agree to make FutureDocs Abroad administrators and staff aware as soon as possible of any difficulties I may encounter regarding my health, safety, finances, or any other issue that I consider serious or should be disclosed.

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Student Name (Print)

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Student Signature

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Date

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Parent/Guardian Name (Print)

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Parent/Guardian Signature

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Date

**The National Leadership Academies**  
**FutureDocs Abroad – Emergency Medical Authorization**

*Effective Dates July 15 - July 31, 2022*

I, \_\_\_\_\_ (Student name; if Student is under 18, then parent or guardian name), do hereby authorize and permit The National

Leadership Academies to bring, \_\_\_\_\_ (name of Student), to a hospital or established clinic for evaluation and/or treatment.

I hereby authorize the physicians and staff on duty at the hospital or clinic to treat me (or my child if under 18) in the event of such illness, accident or other injury or other emergency.

I understand that every reasonable effort will be made to contact the parent/guardian or designated emergency contact person listed below in the event of such an emergency, but should these attempts fail, treatment may proceed.

I further understand that in order for The National Leadership Academies to have the fullest opportunity to assist me, I must provide all contact and medical history information requested as part of my participation in this program. I realize and accept that all costs incurred as a result of this treatment may be billed directly to me if proper payment information is not included or insurance does not cover the care provided.

By my signature below (or the signature of my adult parent or legal guardian if I am under 18) I release The National Leadership Academies, its entire staff and volunteers, the medical staff of the treating hospital or medical facility, local, ambulatory services, clinical staff, nurses, drivers and support personnel from any and all liability resulting from any action caused by such treatment.

\_\_\_\_\_  
Student Name (Print)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Name (Print)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date